



Shire of  
**Collie**

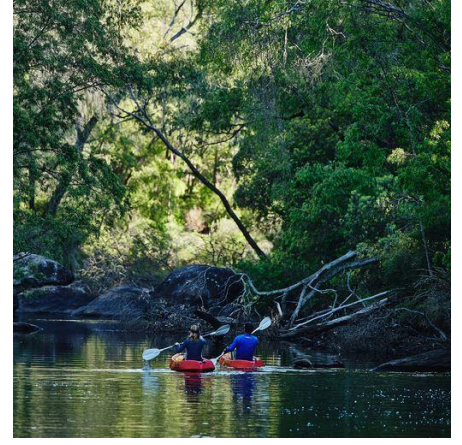
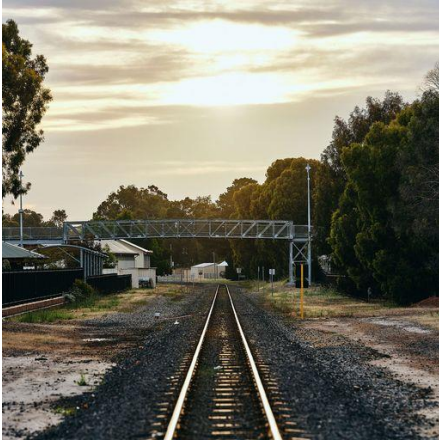
# MINUTES

of the

## SPECIAL MEETING OF COUNCIL

held on

**Tuesday, 24 September 2024**



## Our Vision

**Collie** - *A progressive community, rich in opportunities and as diverse as its heritage and landscape.*

## Our Values

The core values at the heart of the Council's commitment to the community are:

*Integrity*

*Transparency*

*Accountability*

*Collaboration*

*Respect*

## Our Commitment to Community

***We will*** lead the delivery of our vision

***We will*** support local business wherever possible

***We will*** consult and engage with our community on issues that affect them

***We will*** encourage, welcome and value feedback

***We will*** encourage, support and advocate for our community

1.	OPENING/ATTENDANCE/APOLOGIES .....	2
2.	PUBLIC QUESTION TIME .....	2
3.	DISCLOSURE OF FINANCIAL INTEREST .....	2
4.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS.....	2
5.	REPORTS .....	3
6.	CLOSE.....	6

Minutes of the Special Meeting of the Collie Shire Council held in Council Chambers, 87 Throssell Street Collie, on Tuesday, 24 September 2024 commencing at 6.00pm.

**1. OPENING/ATTENDANCE/APOLOGIES**

**PRESENT:** Joe Italiano Councillor (Deputy Presiding Member)  
Gary Faries Councillor  
Dale Hill-Power JP Councillor  
Brett Hansen Councillor  
Paul Moyses Councillor  
Michelle Smith Councillor

Matthew Young Acting Chief Executive Officer/  
Director Development Services  
Nicole Wasmann Director Corporate Services  
Scott Geere Acting Director Operational Services  
Amber Nikola Executive Assistant/HR

**APOLOGY:** Ian Miffling OAM JP Councillor (Shire President)  
John Kearney Councillor  
Leonie Scoffern Councillor

**PRESS:** 1 members of the press attended

**GALLERY:** Nil members of the public attended

***Council Decision:******Resolution: 9478******Moved: Cr Faries******Seconded: Cr Moyses******That the Council accept the apologies Cr Miffling, Cr Kearney and Cr Scoffern.******Carried: 6/0******For:*** Cr Italiano, Cr Faries, Cr Smith, Cr Hansen, Cr Hill-Power, Cr Moyses,  
Cr Faries.***Against:*** Nil**2. PUBLIC QUESTION TIME**

Nil

**3. DISCLOSURE OF FINANCIAL INTEREST**

Nil

**4. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

**5. REPORTS**

5.1 Adoption of 24/25 Budget	
<b>Reporting Department:</b>	Corporate Services
<b>Reporting Officer:</b>	Nicole Wasmann – Director Corporate Services
<b>Accountable Manager:</b>	Matthew Young – Acting Chief Executive Officer
<b>Legislation</b>	<i>Local Government Act 1995</i>
<b>File Number:</b>	FIN/055
<b>Appendices:</b>	Appendix 5.1.A – Annual Budget 2024/25
<b>Voting Requirement</b>	Absolute Majority

**Report Purpose**

To consider and adopt the Budget for the 2024/25 financial year together with supporting schedule, including imposition of rates and minimum payment, adoption of fees and charges, setting of elected members fees for the year, and other matters arising from the budget papers.

**Officer's Recommendation/Council Decision:**

**Resolution: 9479**

**Moved: Cr Faries**

**Seconded: Cr Hansen**

1. Pursuant to Section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulation 1996*, Council adopts the budget contained in Appendix 5.1.A for the Shire of Collie for the 2024/25 financial year which includes the following:
  - Statement of Comprehensive Income by Nature and Type
  - Statement of Cash Flows
  - Statement of Financial Activity
  - Notes to the budget
  
2. For the purpose of yielding the deficiency disclosed by the Budget for 2024/25 in 1 above, and pursuant to Section 6.32, 6.34 and 6.34 of the *Local Government Act 1995*, the Shire of Collie imposes the following general rates and minimum payments on Gross Rental and Unimproved Values
  - a. General Rates
    - Gross Rental Value 0.08228 cents in the dollar
    - Unimproved Value 0.5070 cents in the dollar
  - b. Minimum Payments
    - Gross Rental Value (Developed) \$1,230
    - Gross Rental Value (Vacant) \$992
    - Unimproved Value \$992
  
3. Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 64 (2) of the *Local Government (Financial Management) Regulations 1996*, Council nominates the following due dates for the payment in full by instalments:
  - a. Option 1 – payment in full of rates and charges made on or before 15 November 2024
  - b. Option 2 - four instalments

- First instalment to be made on or before 15 November 2024
  - Second instalment to be made on or before 17 January 2025
  - Third instalment to be made on or before 21 March 2025
  - Fourth instalment to be made on or before 23 May 2025
4. Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 67 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an instalment administration charges where the owner has elected to pay rates and service charges through an instalment option of \$6 for each instalment after the initial instalment is paid.
  5. Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 68 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of 5% where the owner has elected to pay rates and service charges through an instalment option.
  6. Pursuant to Section 6.51 (1) and subject to section 6.51(4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of 10% for rates and service charges and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.
  7. Pursuant to Section 6.16 of the *Local Government Act 1995* and other relevant legislation, Council adopts the Fees and Charges contained in Appendix 5.1.A for the Shire of Collie for the 2024/25 financial year.
  8. In accordance with the Local Government Act 1995, Local Government (Financial Management) Regulation 1996 and the Salaries and Allowance Act 1975, Council adopts:
    - a. Annual attendance fees of \$9,152 per elected member
    - b. Annual ICT allowance of \$686 per elected member
    - c. Annual Shire President allowance of \$8,320 and
    - d. Annual Deputy Shire President allowance of \$2,080
  9. In accordance with Regulation 34(15) of the Local Government (Financial Management) Regulations 1996, the level to be used in statements of financial activity in 2024/25 for reporting material variance shall be 10% or \$10,000, whichever is the greater.

**Carried: 6/0**

**For:** Cr Italiano, Cr Smith, Cr Hansen, Cr Hill-Power, Cr Moyses, Cr Faries.

**Against:** Nil

**Background:**

The budget for the 2024/25 financial year has been prepared with consideration of the priorities identified in the Shire of Collie Strategic Community Plan 2022 and the budget parameters paper endorsed by Council in April 2024.

The budget has been prepared in accordance the draft budget and the Council recommendation of the Special Meeting held Tuesday 17 September 2024.

The current rates structure employed by the Shire of Collie is referred to as general rating. 'Differential' or 'Special Area' rating approaches are not applied in Collie.

The valuation of a property is based on the predominant use of the land. If the land is predominantly used for rural purposes, then the unimproved value (UV) is used as the basis of rates. For all land that is predominantly used for non-rural purposes, gross rental value (GRV) applies.

The definition of GRV and UV provided by the Office of Valuer General (Landgate) is:

<b>Valuation Method</b>	<b>Definition</b>
<b>GRV</b>	Gross annual rental that a property might reasonably be expected to earn annually if it were rented
<b>UV</b>	The value of the land only

A revaluation of UV properties is undertaken every year and a revaluation of GRV properties is normally undertaken every four years. A revaluation of both UV and GRV has been undertaken by Landgate this year. Due to the disruptions from Covid, it has been five years since the last GRV revaluation.

In general, the valuations of residential properties have increased by more than commercial properties. There has also been a significant reduction to the valuation of an industrial property due to depreciation.

The % increase in rates included in the draft budget, applies to the total amount of rates levied collectively. Due to changes in valuations, the actual increase or decrease in rates raised against a property and each rating category will vary.

**Statutory and Policy Implications:**

Section 6.2 (1) of the *Local Government Act 1995* states that each local government is to prepare and adopt (by absolute majority), in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of Part 6 of the Act refer to the setting of budgets and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* detail the form and content of the budget and the budget presented is considered to meet the requirements.

Section 67 of the *Waste Avoidance and Resource Recovery Act 2007* enables a local government to impose an annual charge in respect to premises provided with a waste service by the local government.

Section 5.98 of the *Local Government Act 1995* sets out fees payable to council members and section 5.98A sets out fees and allowances payable to deputy presidents. Section 7B (2) of the *Salaries and Allowances Act 1975* requires the Tribunal, at intervals not more than 12 months, to inquire into and determine:

- The amount of fees paid to council members;
- The amount of expenses to be reimbursed to council members;
- The amount of allowances to be paid to council members.

Regulations 30-34AD of the *Local Government (Administration) Regulation 1996* set the limits, parameters and types of allowance can be paid to elected members.

In accordance with section 6.2 of the *Local Government Act 1995*, a local government may change the purpose or proposed use of a reserve if disclosed in the annual budget. A reserve account is to have a title that clearly identifies the purpose for which the money in the account is set aside.

Section 34(5) of the *Local Government (Financial Management) Regulations 1996* require that each year a local government is to adopt a materiality level for the purpose of reporting variances in the monthly Statement of Financial Activity.

**Budget Implications:**

The adopted budget will guide all expenditure and income for the 2024/25 financial year.

**Communications Requirements:** (Policy No. CS 1.7)

Nil

**Strategic Community Plan/Corporate Business Plan Implications:**

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
<b>GOAL:</b>	5	Our Organisation
<b>Objective:</b>	5.1	Innovative leadership, forward planning and mutually beneficial partnerships

**Relevant Precedents:**

Council adopts a budget each year in accordance with statutory requirements.

**Comment:**

The budget has been prepared to include the information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. The main features of the budget include:

1. The budget has been prepared with an overall rate increase of 6%. Due to the significant reduction in the valuation of an industrial property, the average increase in rates to all other properties is approximately 8.5%.
2. An increase in waste collection charges of 5% to \$425 per property for 3 bin services (\$407 for pensioners) and rural waste levy of \$188 per property for rural residential properties.
3. Operating expenditure is relatively stable in comparison to last financial year.
4. An increase in employment costs based on higher wages, superannuation and workers compensation costs. Overall, there has been a reduction in the number of staff employed to minimise the impact of rising employments costs on rates.
5. A capital works programs totalling of \$4,013,663 including renewal of plant, property and infrastructure.
6. New borrowings of \$500,000 is budgeted for a self-supporting loan for the Collie Golf Club for reticulation upgrades.
7. An estimated surplus of \$3,009,447 is anticipated to be brought forward from the 30 June 2024 which includes a prepayment of the Financial Assistance Grant of \$2,151,294. The surplus figure is unaudited and may change, with any changes addressed at a future budget review.

The budget continues the focus on the long-term financial sustainability of the Shire.

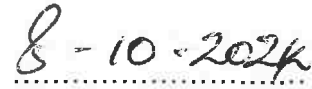
**6. CLOSE**

The Deputy Presiding Member thanked Council and Staff for their attendance and declared the meeting closed at 6:28 pm.



I certify that these Minutes were confirmed at the Ordinary Meeting of Council held on Tuesday, 8 October 2024.

  
.....  
Presiding Member

  
.....  
Date